



APPLICATION FOR GRADUATE ADMISSIONS

Please include a \$100.00 application fee NON REFUNDABLE

UNAD FLORIDA., admits students of any race color or ethnic group

Note: All payments made must be made to **UNAD Florida, Inc.** in a cashier check, credit card or money order

ADMISSIONS

Non-Discrimination Policy

UNAD Florida admits students of any nationality, race, ethnicity, and religious creed to all rights, privileges, programs and activities generally accorded or made available to students. UNAD Florida does not discriminate on the basis of nationality, race, ethnicity, or religious creed in its educational policies, loan programs, or any other program it administers.

Admission Procedures

UNAD Florida gives all students with a bachelor's degree the opportunity to continue their studies at the master's level. Credits obtained in a master's program at a different institution are not transferable to a master's program at UNAD Florida.

If the bachelor's degree has not been obtained from an institution whose primary language of instruction is English, prospective students are administered an English Placement Test to determine language proficiency.

In order to be admitted to a post-graduate course of study, prospective students must:

1. Request official academic transcripts from the college or university from which they received their bachelor's degree. Transcripts are to be mailed directly to UNAD Florida. Applicants are responsible for initiating the request(s) for transcripts, and for verifying that they are sent to UNAD Florida, Graduate Admissions, 490 Sawgrass Corporate Pkwy Ste 120, Sunrise, FL 33325 USA prior to the start of the term for which they are admitted.
2. Submit an Application for Admission form. The completed form can be sent by email to admission@unad.us, by fax to (954) 667-6200, or by regular mail to UNAD Florida, Graduate Admissions, 490 Sawgrass Corporate Pkwy Ste 120, Sunrise, FL 33325 USA
3. Pay \$100.00 admission fee (non-refundable).

Upon admission, prospective students must:

1. Submit a completed and signed Enrollment Agreement.
2. Take UNAD Florida's English Test to determine language proficiency. (The English Test is not a requirement for admission, but determines whether (i) the student can enroll in the required, for-credit class English Composition II (COM121), or (ii) the student needs to enroll in not-for-credit, preparatory English courses. For more on language requirements, see p. 12.)

Transient Students

Transient students are students who are currently enrolled at another institution and have permission from that institution to take one or more classes at UNAD Florida. These students do not intend to transfer to or seek a degree or certificate at UNAD Florida. These students are required to present the following:



APPLICATION FOR GRADUATE ADMISSIONS

Please include a \$100.00 application fee NON REFUNDABLE

UNAD FLORIDA., admits students of any race color or ethnic group

Note: All payments made must be made to **UNAD Florida, Inc.** in a cashier check, credit card or money order

Page 3 of 3

1. An Application for Admission form. The completed form can be sent by email to admission@unad.us, by fax to (954) 667-6200, or by regular mail to UNAD Florida, Graduate Admissions, 490 Sawgrass Corporate Pkwy Ste 120, Sunrise, FL 33325 USA
2. A letter from the home institution indicating that the student is in good academic standing and stating specific courses the student is being granted permission to take.
3. A \$100.00 application fee (non-refundable).

Transient students accept full responsibility for possessing or acquiring, by the time of enrollment, the knowledge and skills required for successfully completing their coursework at UNAD Florida.

Transient students are responsible for requesting that an official transcript be sent to their home institutions after completion of coursework at UNAD Florida.

Transferring to UNAD Florida from Another Institution

UNAD Florida will accept credits approved by other recognized universities, following revision by the Academic Dean. In order to transfer credits from another institution, official transcripts and course descriptions must be submitted for review.

In order to obtain a degree from UNAD Florida, no less than 50% of the credits required for obtaining a degree in a given program must be taken at UNAD.

Transferring from UNAD Florida to Another Institution

Currently, UNAD Florida is not an independently accredited institution. Therefore, the acceptance of the transfer of credit to another college or university is at the discretion of the transferring school.